



WELLINGTON HIGH SCHOOL – BOARD MINUTES

Notice of a meeting to be held on **Monday 16 September at 6.00pm**

Present: Wyatt Page (Chair), Dominic Killalea (Principal), Giovanni Tiso, David Cooling, Evžen Novak,

Fiona Nichols, Richard Ngatai, Nicky Birch, Tahaawai James-Kanara, Maaike Day

Apologies: Nick Tramoundanas, Jorah Ramlan-Pointon, Nina Martin-Edgar

Visitors: Whakamarurangi Chadwick (Taraika), Charlene James-Meijer (Taraika), Nyal Stewart-Seal (Taraika), Marama Steele (Taraika)

In attendance: Alison Jeffery (Board Secretary)

The meeting opened with the karakia.

Tahaawai MOVED: that the visitors be granted speaking rights.

*CARRIED
Richard*

Carving Taraika

- Nicky welcomed Te Whānau a Taraika to the meeting. Whakamarurangi acknowledged everyone in the meeting and the kaupapa being presented. The kaupapa recognises Taraika and how it could be for future generations at WHS. 2024 is Taraika's 30th anniversary and is an appropriate time for this kaupapa to commence.
- Skills from kaiawhina Nyal and kaiako Toi Māori Shannon Clamp and the connection with Ihaia Puketapu (mana whenua) provide the opportunity to connect taura to our whareniui and tell its story in a traditional way while also ensuring that Taraika stands out for all for generations to come.
- \$60,000 is a current estimate of costs. This would include timber milling (a totara has already been identified by Ihaia Puketapu for this kaupapa) and the expertise that Ihaia Puketapu would bring.
- The kura's commitment to this kaupapa speaks positively to its continued commitment to honouring Te Tiriti o Waitangi.
- Nyal spoke to the design's narrative and its traditional style.
- The maintenance sheds towards the Tasman St tennis courts would be the work site. The plan is to involve current and past ākonga and for the work to be completed during 2025-2026.
- It was acknowledged that Taraika may move as part of the Master Plan
- Check in points with the Board would be required throughout.

Evžen MOVED: that in principle the Board supports the tono from Whakamarurangi and Nyal for the carving of the whareniui. A guided estimate for the programme of work and expertise should be prepared to be presented at a future hui.

*CARRIED
Tahaawai*

Whakamarurangi, Nyal Charlene and Marama were thanked for their contribution to the meeting and left at 6.38pm

Minutes of last meeting

Fiona MOVED: that the minutes of the meeting on 19 August be received as a true and accurate record.

*CARRIED
Tahaawai*

Matters arising from the minutes

- Rosa Bingham will speak to Student Council re: Black Fly Farm at their meeting on 17 September
- The RAMS document for JYPT as requested

- Other matters arising noted in the minutes of the 19 August meeting have been completed.

Reports

Principal's report

- Dominic noted that renewable energy is not a current focus for an MoE build. The Board was asked to convene a committee to put forward a proposal re: solar energy that the Board could consider.

Giovanni MOVED: that a committee (Wyatt and Evžen) will investigate provision of solar power for Block 1

CARRIED
Nicky

ACTION: Wyatt and Evžen to investigate solar provision providing a summary for the October meeting.

- It was noted that, if changes to s127 of the Education and Training Act 2020 go ahead as per current documentation, the strategic plan would require a rewrite. Consultation closes 10 October.

ACTION: Annual plan discussion postponed until the October meeting.

- It was noted that the audit highlighted the need for Board approval regarding travel for international student recruitment.

ACTION: Future international recruitment trips will require approval by the Board.

David MOVED that the Board approve Dominic's international recruitment trip to China in October 2024.

CARRIED
Tahaawai

Giovanni MOVED: that the Principal's report be received by the Board.

CARRIED
Maaike

Te Whānau a Taraika report

- Nicky spoke to the importance of Māori student representation and how to better encourage and support ākongā in this area.
- Succession planning for the Board is underway to ensure continuity when Richard's co-option finishes in December and at the end of Nicky's term in 2025.

Giovanni MOVED: that the Te Whānau a Taraika report be received by the Board.

CARRIED
David

Students' report

- Maaike spoke to the student representatives final report to the Board
- The Welly High Fly is the new WHS mascot. If needed this work will pass to the 2025 student representatives to complete.
- Talent show videos were shared with the Board
- Voting for the next student Board representative takes place in week 10.

Nicky MOVED: that the Student report be received by the Board.

CARRIED
Fiona

As presiding member, Wyatt thanked Maaike, Nina and Tahaawai on the Board's behalf for their contribution to meetings over the past year.

Finance reporting

- The financial picture is following the anticipated pattern.
- It was noted that CEC is anticipating a reduction in income compared to that initially projected.
- International income is increasing against initial predictions.
- The raranga workshop (part of Te Wiki o Te Reo Māori) koha request was presented to the Board for approval.

Maaike MOVED that the Board approve the \$1200 koha for the Te Wiki o Te Reo Māori raranga workshop.

CARRIED
Nicky

Richard MOVED: that the Finance report be received by the Board.



CARRIED

Strategic Business

Solar proposal

- See Principal's report.

Cleaning proposal

- The Board requested additional information: definition of the role of the supervisor, details relating to the initial capital outlay for equipment, likely expenditure on cleaning products and a full breakdown of anticipated costs.
- Item postponed until October meeting

Riley Centre - Heritage NZ proposal

- The Board does not have the expertise to define whether the Riley Centre has heritage status.
- A conservation plan would be required to define if there is historic value. It was noted that historic value could come from social use of the building, as well as the aesthetics. It was noted that this would incur expenses and these expenses would be delegated to the Friends to fundraise.
- The Ministry of Education would be required to be part of any discussion related to heritage status.
- It was noted that the Ministry of Education will not be making any decision with regards to the Riley Centre's future for another 5 years.

Evžen MOVED that the Board supports the Friends investigating making a submission to Heritage NZ for the Riley Centre to be heritage listed

CARRIED
Tahaawai

Functional business

Annual plan - See Principal's report. This will be covered in the October meeting.

Governance

Triennial elections

- The date for the 2025 elections is not yet known. Once confirmed, the Board will approach the community to get feedback regarding staggered elections.

ACTION: Check Board election dates and consult with the community once the election date is known

ACTION: Check period of co option for Evžen

Policy review feedback

- Protected disclosure - the policy is unclear where a complaint should be made in this instance. Feedback to SchoolDocs requesting examples of the agencies that someone could make a complaint of this nature to.
- Performance management - there seems to be an assurance focused on the Principal and teaching staff even though the policy is applicable to all staff.

ACTION: Alison to send feedback to SchoolDoc

ACTION: Concerns and complaints policy to be discussed at SLT

David MOVED: that the meeting be extended by 15 minutes.

CARRIED
Tahaawai

EOTC

Summary of EOTC approved since the 19 August meeting

Giovanni MOVED: that the summary of EOTC approved since the 22 July meeting be received by the Board.

CARRIED
Fiona

EONZ Board training

ACTION: Alison to arrange a one hour online Board hui with EONZ

- It was suggested that this could be between 5.00-6.00pm ahead of the November Board meeting.



Correspondence received by the Chair and actions taken:

Date	From	Concerning	Action
Magazines, Newsletters, Promotional			
12.8.2024	Ministry of Education	Education Gazette, vol 103, no 10	
2.9.2024	Ministry of Education	Education Gazette, vol 103, no 11	
Letters			
9.9.2024	NZ SBA	Survey re: section 127	

David MOVED: that the correspondence be received by the Board.

CARRIED
Nicky

AOB

The meeting moved to in committee at 8.17pm

The meeting moved out of in committee at 8.20pm.

The meeting closed with a karakia at 8.21pm.

