



WELLINGTON HIGH SCHOOL

Te Kura Tuarua o Taraika ki Pukeahu

PRINCIPAL: Dominic Killalea BA Dip Ed

December 2024

Kia ora whānau and caregivers

Nau mai, haere mai, a warm welcome to you and thank you for entrusting your rangatahi to our care for the next few years. We are confident that your child will thrive during their time at Wellington High School. This letter contains some information regarding the start of the 2025 school year.

Deans for 2025

Year 10: Jo Hawes and Daniel Spence: Year10Deans-2025@whs.school.nz

Year 11: Stephen Beckett and Prue Macfarlane: Year11Deans-2025@whs.school.nz

Year 12: Paton Smith and Michael Allsopp: Year12Deans-2025@whs.school.nz

Year 13: Natalie Randall and Jackson Martin: Year13Deans-2025@whs.school.nz

International Dean: wnc@whs.school.nz

Beginning of term arrangements:

Students will get a copy of their timetable on Thursday 30 January.

Thursday 30 January

Students are to arrive at school for 8.45am for the pōwhiri/welcome for students. The pōwhiri will take place for students only at our school marae, Taraika and whānau are welcome to attend. At the end of the pōwhiri, students will go with their Deans for the rest of the day and will begin their orientation programme. Students will be dismissed at 12.40pm.

Students should bring pens, an exercise book and byod device. The cafeteria will be open.

Friday 31 January

Students will be in school for an hour to attend rōpū (form class) and assembly.

8.45am Year 10 and 11 combined assembly, then rōpū, dismissed 9.40am

9.40am Year 12 and 13 combined assembly, then rōpū, dismissed 10.40am.

Monday 3 February

Normal timetable

Other key dates in Term 1

Thursday 6 February - Waitangi Day Holiday (school closed)

Thursday 13 and Friday 14 February - school photos

Thursday 20 February - Rā Aroha - sports and clubs sign up (in class time)

Monday 24 February - Athletics Carnival:

Term Dates & calendar:

Full term dates for 2025 can be found on our website: <https://www.whs.school.nz/term-dates/>

For information about <https://www.whs.school.nz/whs-calendar/events> view the full calendar at:
<https://www.whs.school.nz/whs-calendar/>

School Bus information: There are some school buses to Wellington High School, but we recommend that you look at the Metlink website www.metlink.org.nz to find out the best route. Buses are under the jurisdiction of Metlink.

BYOD/Computers: You may have already purchased a BYOD/computer for your student. If not, there are several ways you can buy a device. More information can also be found on our school website at:
<https://www.whs.school.nz/byod-recommendations/>.

Whānau who have indicated that they may require a loan device from the school for their student should email their student's Deans.

Promoting WHS values of Whānau and Excellence: To promote our school values of Whānau and Excellence we want to create more time for students to build relationships with their peers/teachers and to have more focus on learning. This means, students' mobile phones and ear buds must be in the student's school bag during class time. There are noted exceptions for individual learners with assistive technology needs and some specific learning activities. Whānau are asked not to text or phone students during class time and in an emergency they should contact Student Services.

Communication: A lot of our communication is by email. Please let us know if your email address changes. For full information on the ways we communicate with home, see this link on the school website See <https://www.whs.school.nz/communications-with-whs/>. You can get specific information about your child from the parent portal on our website. The login details for this will be sent out early in Term 1, 2025.

Music lessons: You can sign your student up for instrumental lessons at the following link:
<https://forms.gle/ZYJrL9E2L28YpCCu9>

Sports registration: Sign up for sports in 2025 at sporty.co.nz/whs. Our Sports Department recommends early registration to ensure that you don't miss out on information at the start of Term 1.

Science & Mathematics: In Years 9 and 10, Science and Mathematics use online platforms to support students' learning. In order to purchase a subscription to these platforms, we need to ask students for a voluntary contribution of \$24 for the year for Stile (Science) and \$25 for Education Perfect (Mathematics). See the Payments information below for details of how to pay.

Invoices: Wellington High School asks for a general donation towards the running costs of the school as well as donations to cover activities, materials and other aspects of the school's programme. Invoices will be sent to you during the year. Student Services office staff are happy to discuss payment options with you. There may be other ways in which we can support you. Please discuss with either of your student's Deans.

Payments: You will be able to make payments online for your student from 21 January 2025.

Internet banking: Include the student's name and a reference e.g. 'Stile' or 'Donation' in the details. Bank account ASB bank 12-3141-0212924-00. Please ensure that the payee name is Wellington High School and Com Ed Centre.

Credit card: You can also pay by credit card by phoning Terese on 04-385 8911 extension 872 between 9am-3pm.

In person: If paying in person at Student Services EFTPOS is available and cash payments (exact money preferred) are also accepted. Phone and in person payments at Student Services will be possible from 29 January 2025.

Absences:

Daily absences- reporting through the app, by email (absences@whs.school.nz) or by phoning the absences line 043858911 ext 873.

Requests for exceptional leave (planned but not medical), must be made to the Principal (admin@whs.school.nz).

Stationery: Visit the <https://www.whs.school.nz/stationery-list/> for student stationery requirements. You can purchase stationery from [Office Max](#), [Qizzle](#) and [Warehouse Stationery](#).

Lockers: Lockers are not compulsory but are available for \$10 for the year. On receipt of payment (which can be made in person using an EFTPOS card, or via online banking) students will be assigned a locker and will be given a combination lock. Students will be given the opportunity to sign up for lockers during the orientation programme on Wednesday 29 and Thursday 30 January.

ID cards: ID photos will be taken on 30 January and ID cards ordered through Student Services. Standard ID cards cost \$10 and ID cards with Snapper functionality integrated cost \$25. Students can use their ID card with the school printers.

Student Services: Located in Main Block Level 5, Student Services take care of much of the administration of the school. Student Services will be open for parents and caregivers from 9.30-2.30pm on 30 January. Further details of term-time opening hours can be found on the school's website.

Cafeteria: The cafeteria will be open from Wednesday 29 January.

We look forward to working with you and your student in 2025.

Nga mihi nui
Wellington High School

Accompanying this letter:
- Whānau guide